



### Data Controller Information

Stevenage EA Limited Companies House number: 11228592 registered address: 53 High Street, Stevenage, Herts. SG1 3AQ are registered with the Information Commissioners Office under registration number: ZA347056

All our providers have confirmed they comply with the Data Protection Act 2018 and the General Data Protection Regulation 2018 when holding and handling your data, and where applicable are registered with the Information Commissioners Office.

**We confirm that we will share your personal data with the following to comply with our data protection legal obligations.**

**Anti Money Laundering Checks**

Estate Technical Solutions Ltd (t/a ETSOS) part of Landmark

**Energy Performance Certificates**

Ashcroft Estates

Energy Assessor David Frost

**Tenant Referencing and Right to Rent Checks**

Homelet

**We confirm that we will share your personal data with the following to comply with our data protection legitimate interests.**

**RealCube**

RealCube is our Customer Relationship Management System where all data is stored and accessed.

**Payprop** – to enable the management of lettings accounts

**Fixflo** – to enable the management of lettings maintenance issues

**Other Hunters Branches**

**Email Marketing Providers**

Brief Your Market and Force 24 provide email marketing services to the customers who sign up to receive our newsletters.

**Utility Providers to assign the utilities into the name of the tenant**

Tenant Shop Limited

**Financial Verification to put forward a property offer**

Colin Sadler Independent Mortgage Broker

**DocuSign** to enable the signing of contracts and other documents necessary in the course of providing the service requested

**World Pay Sage** to process payments

**Bamboo Auctions** to provide online auction services

**Signs Display** for board erection in remote or difficult to locate areas

**Viewer** to provide viewing services as requested by the customer

**EIG** to enable the downloading of the Auction legal packs

**If you consent when asked we would like to forward your information to selected third party providers the details of which are below:**

**EPC, Floor Plans and Photographs**

Ashcroft Estates (EPC & Floorplans) Niche (Photographs)

**Property Tours**

Property Tours.TV

**Inventory Suppliers**

Elect Inventories & MI Services & MDS Inventories

**Insurance Services**

Homelet & Rent4sure

**Utility and Media packages available**

Tenant Shop Limited

**Financial Services To Offer Mortgage Advice**

JLM Mortgage Services

**Surveying Services**

BH Surveyors

**Removal Services**

Stephens

**Conveyancing Services**

Conveyancing Alliance

Barnes & Partners

Friis & Radstone

My Home Move (Hunters Conveyancing)

Thirteen Conveyancing

## Referral Fee Disclosure

As well as an obligation to pay our commission or fees (as applicable) we may also receive a commission, payment, fee, or other reward or other benefit (known as a Referral Fee) from ancillary service providers for recommending their service to you. We do however believe that you may benefit from using the services of any of the providers listed;

Declaration		
<i>We recommend sellers and buyers use the services of our panels of carefully selected third party providers. Should you decide to use any of the services introduced by us you should know that we would expect to receive a referral fee from them for the introduction. <b>Please note that you are under no obligation to use any of the services of these recommended providers.</b></i>		
<b>If you consent when asked we would like to forward your information to selected third party providers the details of which are below:</b>		
Name of Provider	Nature of their Business	Referral Fee Amount inclusive of VAT
Conveyancing Alliance, My Home Move (Hunters Conveyancing) & Thirteen Conveyancing	Conveyancing Services	£270
JLM Mortgage Services	Financial Services To Offer Mortgage Advice	30%

Please note that should we have to use an alternative supplier to the ones provided on this list we will inform you of their details in advance of them making contact with you.

## Customer Signature Required

I/We confirm that I/we have received notification of the list of suppliers in line with the Data Protection Act 2018 and the potential referral fees as noted above, that we appreciate would become payable to Hunters, should we go ahead with an introduction to any of the providers listed: **We understand that we are under no obligation to use any of the services of these recommended providers.**

Signature

*Signature of the Person Submitting this Form*

Date of Signature

D	D		M	M		Y	Y
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Signature

*Signature of the Person Submitting this Form*

Date of Signature

D	D		M	M		Y	Y
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Name

*Name of the Person Submitting this Form (print)*

Name

*Name of the Person Submitting this Form (print)*

