

## Hunters Burntwood Lettings Price List

This Office is part of a Client Money Protection Scheme	NFOPP; C0004521
This Office is part of the Redress Scheme	The Property Ombudsman

LANDLORD FEE(S)	Price Including VAT
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<p><b>Set up fee   Fully Managed - Based on a fixed fee</b>  <i>Agree the market rent and find a tenant in accordance with the landlord guidelines; Advise on refurbishment, provide guidance on compliance with statutory provisions and letting consents, carry out accompanied viewings (as appropriate), Market the property and advertise on relevant portals, Erect board outside property in accordance with Town and Country Planning Act 1990, Advise on non-resident tax status and HMRC (if relevant)</i></p>	£330
<p><b>Management Fee % - Based on a % of the rent pcm</b>  <i>Collect and remit the monthly rent received, pursue non-payment of rent and provide advice on rent arrears actions, deduct commission and other works, advise all relevant utility providers of changes, undertake management visits and notify landlord of the outcome, arrange routine repairs and instruct approved contractors, hold keys throughout the tenancy term, make any HMRC deduction and provide tenant with the NRL8 (if relevant)</i></p>	12% pcm of the rent
<p><b>Set Up Fee   Tenant Find/Let Only - Based on a fixed fee</b>  <i>Agree the market rent and find a tenant in accordance with the landlord guidelines; Advise on refurbishment, provide guidance on compliance with statutory provisions and letting consents, carry out accompanied viewings (as appropriate), Market the property and advertise on relevant portals, Erect board outside property in accordance with Town and Country Planning Act 1990, Advise on non-resident tax status and HMRC (if relevant). Collect and remit initial months' rent received, agree collection of any shortfall and payment method, provide tenant with method of payment, deduct any pre-tenancy invoices, make any HMRC deduction and provide tenant with the NRL8 (if relevant)</i></p>	£420
<p><b>Renewal Fee (Spilt between Landlord &amp; Tenant) - Based on a fixed fee</b>  <i>Contract negotiation, amending &amp; updating terms and arranging a further tenancy &amp; agreements</i></p>	£90 per extension (Landlord share)
<b>Per Inventory/Per Checkout</b>	
Furnished Property	£114
Unfurnished property	£114
Check Out	£210
Rent Recovery Warranty	£216 per annum
Optimum (court costs for non-payment of rent)	£96 for 1 year (renewable subject to Tenant(s) being re-referenced)
Photocopies of inventory/Tenancy Agreement	£12
Letter for mortgage purposes	£36 refundable if using Hunters Lettings
EPC	£84
Gas Safety Cert/Check	£90



*We'll find tenants who value your home as much as you do.*

Choose Hunters to let and manage your investment and you'll be in good hands.

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Key cutting	£12 plus cost of key
Portable Appliance Test (PAT)	Quote on request
Legionnaires Risk Assessment	£118.80
Changing light bulbs	£12 plus cost of bulbs
Work supervision and arrangement fees	12% for cost of repairs & maintenance work may be made for work carried out in excess of £500.00
Any commission earned by us when acting on your behalf will be retained by us, typically this will range from nil to 10% of the value of the works completed.	
Fee for time spent in arranging quotes & organising repairs, prior to the letting of the Premises should a let not proceed, or during vacant periods. <i>Based on a fixed fee</i>	£24 per quote
Care-Taking Service; per visit for visiting and checking the Premises during void periods. <i>Based on a fixed fee</i>	£30 per visit
Administration charge for quarterly returns etc if you are not resident in the UK and do not hold an approval number	£120.00 per quarter
Administration charge for additional services carried out upon your written request	£30 per service
Administration charge for additional/copy Annual Tax Statements	£30