

Hunters Sheffield Crookes Lettings Price List

TENANT/APPLICANT FEE(S)	Price Excluding VAT	Price Including VAT
Application Fee <i>(includes referencing, contract negotiation, agreeing terms, arranging the Tenancy & agreements)</i> <i>Based on a fixed fee</i>	£100 per property	£120 per property
Referencing Fee <i>Collating information & preparing the reference for a future landlord or letting agent</i> <i>Based on a fixed fee</i>	£75 per Applicant	£90 per Applicant
Express Check In	£50	£60
Per Inventory/Per Checkout Cost split between Landlord & Tenant		
Check In	£50 Tenant share	£60 Tenant share
Check Out	£50 Tenant share	£60 Tenant share
Renewal Fee <i>(Spilt between Landlord & Tenant)</i> <i>Contract negotiation, amending & updating terms and arranging a further tenancy & agreements</i>	£50 per extension (Tenant share)	£60 per extension (Tenant share)
Late rent reminder letter	£25 per letter	£30 per letter
Late rent payment fee	£25 per occasion	£30 per occasion
Return of rent overpayment	£25 per repayment	£30 per repayment
End of Tenancy Reference Fee <i>Collating information & preparing the reference for a future landlord or letting agent</i> <i>Based on a fixed fee</i>	£25 per reference	£30 per reference
Deposit paid by tenant (not subject to VAT)	* 1 ½ months rent (if tenant is not taking out liability insurance) * 1 months rent plus £100 (if tenant is taking out liability insurance)	
This Office is/is not part of a Client Money Protection Scheme	NFOPP, COOO8994	
This Office is part of the Redress Scheme	The Property Ombudsman	

All charges correct at time of print

- The asking rent does not include any fees payable. Each tenancy is subject to a fee as listed above, payable on application for the property. An extra payment may be payable for each additional applicant and any guarantor application. This payment is an administration charge to cover our costs such as requesting references and the removal of the property from the market.
- Properties will remain available until all completed application forms and the administration fee is received by Hunters.
- On completion of an application form, please provide identification (driving licence/passport/recent utility bill).
- Should the references be unsuitable or the application is withdrawn, Hunters will retain the fee to cover costs.
- The completion and submission of an application does not guarantee the offer of a tenancy. This is subject to satisfactory references being provided and is at Hunters discretion.
- Applicants should be aware that in order to satisfy the criteria of our referencing agency your gross income should be equivalent to 2.5 times the monthly rent and be in permanent employment. If a guarantor is required, their gross income should be equivalent to 3 times the monthly rent (or share).
- If you have any concerns over your credit history, please speak further to a member of staff to see if other options are available to you.
- Please note that if you do not meet the referencing criteria, you may have the option to pay the rent in advance (on a 6 month Tenancy you would pay 5 months up front and on a 12 month Tenancy you would pay up to 11 months in advance.) – subject to agreement by the Landlord.
- A Deposit must be paid at the start of the agreed Tenancy, prior to move in along with the first months rent. Our normal deposit amount will be equal to six weeks rent (of the agreed rent). Where Liability Insurance is taken a lower amount may be payable – please ask in branch for more details.
- For any other charges applicable during the tenancy please see a copy of the Tenancy Agreement, a (draft) copy of which will be given to you on Application.
- A fee will be due, as listed above if you wish to extend your tenancy to cover our administration.
- It is your responsibility to insure your own belongings throughout the tenancy.
- You are responsible for any administration charges levied by your own bank in relation to obtaining a reference.
- All charges levied by Hunters are subject to the addition of VAT at the prevailing rate.
- Hunters reserve the right to change the schedule of fees and these terms of business upon providing reasonable notice in writing.
- Monies received, as processed by Hunters Property Group are on behalf of the Agent who this contract is with.
- Payments must be made IN CLEARED FUNDS, please ask in Branch for details

A woman with dark hair is lying on a grey sofa in an office setting. She is wearing a grey sweater and blue jeans, and is smiling broadly while talking on a mobile phone. The office background includes a white shelving unit with various items, and the scene is bathed in a soft, blue light.

Lettings list
letting you relax

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HUNTERS®

HERE TO GET *you* THERE