# HERE TO GET YOU THERE Disclosure Form

## **Data Controller Information**

R Mace Estates Ltd (06690261), registered address Prospect House, 5 May Lane, Dursley, GL11 4JH are registered with the Information Commissioners Office under registration number: ZA259554

All our providers have confirmed they comply with the Data Protection Act 2018 and the General Data Protection Regulation 2018 when holding and handling your data, and where applicable are registered with the Information Commissioners Office.

We confirm that we will share your personal data with the following to comply with our data protection legal obligations.

Energy Performance Certificates

Legwork Property Solutions

Energy Assessor: Alex Dinham

**Tenant Referencing and Right to Rent Checks** 

Homelet

We confirm that we will share your personal data with the following to comply with our data protection legitimate interests.

#### RealCube

RealCube is our Customer Relationship Management System where all data is stored and accessed.

**Payprop** – to enable the management of lettings accounts

Fixflo – to enable the management of lettings maintenance issues

#### **Other Hunters Branches**

## **Email Marketing Providers**

Brief Your Market and Force 24 provide email marketing services to the customers who sign up to receive our newsletters.

Utility Providers to assign the utilities into the name of the tenant

Stroud District Council & Severn Trent Water

**Docusign** to enable the signing of contracts and other documents necessary in the course of providing the service requested

World Pay Sage to process payments

Bamboo Auctions to provide online auction services

Signs Display for board erection in remote or difficult to locate areas

**Viewber** to provide viewing services as requested by the customer

EIG to enable the downloading of the Auction legal packs

If you consent when asked we would like to forward your information to selected third party providers the details of which are below:

<ul> <li>EPC, Floor Plans and Photographs         Legwork Property Solutions     </li> <li>Inventory Suppliers         Kelston Inventory         Conveyancing Services         Cotswold Conveyancing, Langley Wellington, Thomas         Legal, Redkite, WSP Solicitors &amp; Loxley Legal         Financial Services To Offer Mortgage Advice         Mortgage Advise Bureau     </li> </ul>	Surveying Services HFW Surveyors Removal Services 5 Valleys Removal Swift Removal Utility and Media packages available Tenant Shop
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### **Referral Fee Disclosure**

As well as an obligation to pay our commission or fees (as applicable) we may also receive a commission, payment, fee, or other reward or other benefit (known as a Referral Fee) from ancillary service providers for recommending their service to you. We do however believe that you may benefit from using the services of any of the providers listed;

# Declaration

We recommend sellers and buyers use the services of our panels of carefully selected third party providers. Should you decide to use any of the services introduced by us you should know that we would expect to receive a referral fee from them for the introduction. **Please note that you are under no obligation to use any of the services of these recommended providers.** 

If you consent when asked we would like to forward your information to selected third party providers the details of which are below:

Name of Provider	Nature of their Business	Referral Fee Amount inclusive of VAT
Cotswold Conveyancing, Langley Wellington, Thomas Legal, WSP Solicitors	Conveyancing Services	£120
Mortgage Advise Bureau	Financial Services To Offer Mortgage Advice	£100

Please note that should we have to use an alternative supplier to the ones provided on this list we will inform you of their details in advance of them making contact with you.

### **Customer Signature Required**

I/We confirm that I/we have received notification of the list of suppliers in line with the Data Protection Act 2018 and the potential referral fees as noted above, that we appreciate would become payable to Hunters, should we go ahead with an introduction to any of the providers listed: **We understand that we are under no obligation to use any of the services of these recommended providers.** 

Signature						
Signature of the Person	n Su	bmittin	g this F	orm		
Date of Signature	D	D	[M]	Μ	Y	Y
Signature	-					

Signature of the Person Submitting this Form

Date of Signature

D	Μ	Μ	Y	Y
			-	

Name

Name of the Person Submitting this Form (print)

Name

Name of the Person Submitting this Form (print)

