Data Controller Information

The Swinscoe Partnership Ltd 05324995. registered address: Parkes and Co Accountants Limited, The Coach House, Greensforge, Kingswinford, West Midlands, DY6 0AH are registered with the Information Commissioners Office under registration number: ZA001940

All our providers have confirmed they comply with the Data Protection Act 2018 and the General Data Protection Regulation 2018 when holding and handling your data, and where applicable are registered with the Information Commissioners Office.

We confirm that we will share your personal data with the following to comply with our data protection legal obligations.

Anti Money Laundering Checks

LandMark

Energy Performance Certificates

Equity Access

Energy Assessor -Alison Brittain

Tenant Referencing and Right to Rent Checks

Homelet

We confirm that we will share your personal data with the following to comply with our data protection legitimate interests.

RealCube

RealCube is our Customer Relationship Management System where all data is stored and accessed.

Payprop - to enable the management of lettings accounts

Fixflo – to enable the management of lettings maintenance issues

Fountain Property Services Ltd - letting maintenance services

Other Hunters Branches

Email Marketing Providers

Brief Your Market and Force 24 provide email marketing services to the customers who sign up to receive our newsletters.

Utility Providers to assign the utilities into the name of the tenant

Tenant Shop

Financial Verification to put forward a property offer

Simply Mortgages

Docusign to enable the signing of contracts and other documents necessary in the course of providing the service requested

World Pay Sage to process payments

Bamboo Auctions to provide online auction services

Signs Display for board erection in remote or difficult to locate areas

Viewber to provide viewing services as requested by the customer

EIG to enable the downloading of the Auction legal packs

Solicitors (disclosed below) for conveyancing quotations and services

If you consent when asked we would like to forward your information to selected third party providers the details of which are below:

EPC, Floor Plans and Photographs

Property Photography Biz

Inventory Suppliers

No Letting Go

Conveyancing Services

Hunters Conveyancing, Davisons, Talbots, Connolley and Company, Waldrons

EPC

Equity Access

Financial Services To Offer Mortgage Advice

Simply Mortgages

Surveying Services

Abby Hill Surveyors, Assurvey

Lettings maintenance services

Fountain Property Services Ltd, Dudley Gas, Your Maintenance Covered

Utility and Media packages available

Tenant Shop

Referral Fee Disclosure

As well as an obligation to pay our commission or fees (as applicable) we may also receive a commission, payment, fee, or other reward or other benefit (known as a Referral Fee) from ancillary service providers for recommending their service to you. We do however believe that you may benefit from using the services of any of the providers listed;

Declaration

We recommend sellers and buyers use the services of our panels of carefully selected third party providers. Should you decide to use any of the services introduced by us you should know that we would expect to receive a referral fee from them for the introduction. Please note that you are under no obligation to use any of the services of these recommended providers.

If you consent when asked we would like to forward your information to selected third party providers the details of which are below:

Name of Provider	Nature of their Business	Referral Fee Amount inclusive of VAT
Equity Access Ltd	EPC	£30
Hunters Conveyancing	Conveyancing Services	£334.80
Davisons (CAL)	Conveyancing Services	£250
Waldrons	Conveyancing Services	£125
Connolloy & Company	Conveyancing Services	£75
Fountain Property Services Ltd	Services to landlords for maintenance	Up to £50
Simply Mortgages	Financial Services To Offer Mortgage Advice	30% of proc fee

Please note that should we have to use an alternative supplier to the ones provided on this list we will inform you of their details in advance of them making contact with you.

Customer Signature Required

I/We confirm that I/we have received notification of the list of suppliers in line with the Data Protection Act 2018 and the potential referral fees as noted above, that we appreciate would become payable to Hunters, should we go ahead with an introduction to any of the providers listed: **We understand that we are under no obligation to use any of the services of these recommended providers.**

Signature								Name
Signature of the Person Submitting this Form						Name of the Person Submitting this Form (print)		
Date of Signature	D	D		M	M	Υ	Υ	
Signature								Name
Signature of the Person Submitting this Form						Name of the Person Submitting this Form (print)		
Date of Signature	D	D		M	M	Υ	Υ	

