

**Data Controller Information**

This Hunters business is independently owned and operated by Surbiton Sigma Limited at Registered Address: 20-22 Wenlock Road, London, N1 7GU under Registered Number: 13832051 England and Wales with the written consent of Hunters Franchising Limited. They are registered with the Information Commissioners Office under registration number: ZB379367

You should note that the Hunters branch you are working with is either a subsidiary of Hunters Property Limited or a franchisee of Hunters Franchising Limited ("they"), which places obligations on the Hunters Branch relating to the means and purposes of the processing of your data. Accordingly, they are a joint data controller and will have access to the data you provide.

All our providers have confirmed they comply with the Data Protection Act 2018 and the General Data Protection Regulation 2018 when holding and handling your data, and where applicable are registered with the Information Commissioners Office.

**We confirm that we will share your personal data with the following to comply with our data protection legal obligations.**

**Anti Money Laundering Checks**  
**Energy Performance Certificates**  
**Tenant Referencing and Right to Rent Checks**  
Homelet

**We confirm that we will share your personal data with the following to comply with our data protection legitimate interests.**

**Alto**  
This is our Customer Relationship Management System where all data is stored and accessed.

**Payprop** – to enable the management of lettings accounts

**Fixflo** – to enable the management of lettings maintenance issues

**Other Hunters Branches**

**Email Marketing Providers**  
Brief Your Market and Force 24 provide email marketing services to the customers who sign up to receive our newsletters.

**Utility Providers to assign the utilities into the name of the tenant**  
Movinghub

**Financial Verification to put forward a property offer**

**DocuSign** to enable the signing of contracts and other documents necessary in the course of providing the service requested

**World Pay Sage** to process payments

**Bamboo Auctions** to provide online auction services

**Signs Display** for board erection in remote or difficult to locate areas

**Viewber** to provide viewing services as requested by the customer

**EIG** to enable the downloading of the Auction legal packs

**If you consent when asked we would like to forward your information to selected third party providers the details of which are below:**

<p><b>EPC, Floor Plans and Photographs</b> <b>Property Tours</b> <b>Inventory Suppliers</b> <b>Insurance Services</b> Homelet</p>	<p><b>Financial Services To Offer Mortgage Advice</b> <b>Surveying Services</b> <b>Utility and Media packages available</b> <b>Conveyancing Services</b></p>
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## Referral Fee Disclosure

As well as an obligation to pay our commission or fees (as applicable) we may also receive a commission, payment, fee, or other reward or other benefit (known as a Referral Fee) from ancillary service providers for recommending their service to you. We do however believe that you may benefit from using the services of any of the providers listed;

Declaration		
<i>We recommend sellers and buyers use the services of our panels of carefully selected third party providers. Should you decide to use any of the services introduced by us you should know that we would expect to receive a referral fee from them for the introduction. <b>Please note that you are under no obligation to use any of the services of these recommended providers.</b></i>		
If you consent when asked we would like to forward your information to selected third party providers the details of which are below:		
Name of Provider	Nature of their Business	Referral Fee Amount inclusive of VAT
My Home Move Conveyancing (Hunters Conveyancing – Premier Property Lawyers)	Conveyancing Services	£306 or £372
Conveyancing Alliance	Conveyancing Services	£300
Mortgage Advise Bureau	Financial Services to Offer Mortgage Advice	£250
Whatlife Mortgages	Financial Services to Offer Mortgage Advice	27.5% (no VAT)

Please note that should we have to use an alternative supplier to the ones provided on this list we will inform you of their details in advance of them making contact with you.

## Customer Signature Required

I/We confirm that I/we have received notification of the list of suppliers in line with the Data Protection Act 2018 and the potential referral fees as noted above, that we appreciate would become payable to Hunters, should we go ahead with an introduction to any of the providers listed: **We understand that we are under no obligation to use any of the services of these recommended providers.**

Signature

Signature of the Person Submitting this Form

Date of Signature

D	D		M	M		Y	Y
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Signature

Signature of the Person Submitting this Form

Date of Signature

D	D		M	M		Y	Y
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Name

Name of the Person Submitting this Form (print)

Name

Name of the Person Submitting this Form (print)

